

INTERNAL QUALITY ASSURANCE CELL

KURSEONG COLLEGE

NOTICE

Date: 8th May 2014

This is to notify all concerned that a meeting of the IQAC, Kurseong College shall be held on **15th May 2014**, in the IQAC room at 12.30 PM. All the respected members are requested to make it convenient to attend the meeting.

Agendas:

1. Confirmations of the resolutions of the last meeting held on 27th February.
2. Preparation of AQAR for the 2013-14 session.
3. Preparing proposals for opening Honours courses in Zoology and Botany.
4. AOB.

Co-ordinator

IQAC, Kurseong College

Copy to:

1. Teacher-in-Charge, Kurseong College
2. Notice Board
3. IQAC file

A meeting of the IQAC, Kurseong College was held on 15th **May**' 2014, in the IQAC room at 12.30 P.M. to transact the notified agendas. The following members attended and participated in the meeting.

1. Mrs. Laxmi Pradhan, Teacher-in-Charge
2. Dr. Upendra Adhikari, Co-ordinator, IQAC
3. Mr. Udai Rai, External member
4. Mr. Subhasis Das,
5. Mr. Surendra Poddar, External Member
6. Mr. Yogesh Khati
7. Mr. Sumanta bhattacharjee
8. Dr. Shera Pandi Molommu
9. Mrs. Srijana Rai

Minutes of the Meeting;

1. The house tabled the resolutions of the last IQAC meeting held on 27th **February**' 2014 and approved the resolutions.
2. The house tabled the issue of preparation of AQAR for 2013-14 and reviewed its progress. The delay in data collection and compilation was noted and hence the house unanimously resolved to speed up the process.
3. The house tabled the issue of opening of honours courses in Zoology and Botany. The house resolved to initiate the process and request the Governing Body to kindly authorize the teacher-in-charge to apply for the same.
4. The house also tabled the issue of the limited intake capacity in the sociology department due to limited seat affiliation. Therefore the house resolved to apply to the university for the same.

The meeting ended with thanks to and from the chair.