

INTERNAL QUALITY ASSURANCE CELL  
KURSEONG COLLEGE

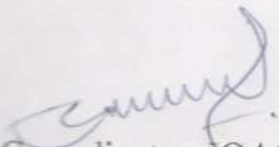
NOTICE

DATE: 01/07/2017

A meeting of the IQAC, Kurseong College will be held on 07/07/2017 at 12:30pm in the Principal's chamber to discuss the following agenda.

1. Allocation of Room for IQAC.
2. Preparation and submission of AQAR for the session 2016-2017.
3. Orientation Programme for newly admitted students.
4. Enhancement of Students' academic standard and performance.
5. Academic Calendar for the Academic Year 2017-18.
6. Recommendations for increasing the frequency of Extra-curricular activities.
7. AOB.

The members of the IQAC are requested to attend the meeting.

  
Co-ordinator, IQAC  
(Dr. Upendra Adhikari)

A meeting of the IQAC, Kimsang College was held on 7.7.2017 at 12:30 pm in Principals' chamber to discuss the following agenda.

1. Allocation of Room for IQAC.
2. Preparation and submission of AQAR for the session 2016-2017.
3. Orientation Programme for newly admitted students.
4. Enhancement of Students' academic standard and performance.
5. Academic Calendar for the Academic Year 2017-18.
6. Recommendations for increasing the frequency of Extra-curricular activities.
7. AOB.

The following members were present:

1. DR. SAMIR BAI
2. Dr. Upendra Adhikari
3. DR. S.P. MOLOMMU
4. MRS. SRIJANA RAI
5. Anit Shankar
6. Subhasi Das
7. Yojse Kheli
8. RANESI THAPA
9. B. Gurung.
10. BENJOY KISHORE RAI (INVITED)

Samir Bai  
Upendra  
S.P. Mollomu  
Srijana Rai  
Anit  
Subhasi  
Yojse  
Ranesi  
B. Gurung  
Benjoy  
7.7.17

Minutes:

1. The Co-ordinator tabled before the house the need for a room to set up an office for the smooth functioning of IQAC. He further added there was also the need for a computer with internet facility. The Principal agreed and it was resolved that room no. 5 in the main building of the college along with necessary infra-structural facilities shall be provided to the IQAC.
2. The Co-ordinator informed the House regarding the need for preparation and submission of AQAR for the session 2016-2017. The house unanimously resolved to initiate the said processes with immediate effect. The responsibility was delegated among



the following IGAC members and three members from the Teachers' Council:

IGAC Members:

- Dr. Upendra Ashikari; Category 1 and uploading of AQAR.
- Mrs. Sujana Rai; Dr. S.P. Molommu; Category 5.
- Mr. Yogesh Khatri; Category 7.
- Mr. Subashis Das; Mr. Sumanta Bhattacharjee; Category 6.

Members from Teachers' Council:

- Mr. B.K. Rai; Category 2.
- Dr. Amit Shankar; Category 3.
- Mr. Manabindu Das; Category 4.

3. The Proposal for organizing an Orientation Program for the newly admitted students was placed before the House for discussion. The House unanimously resolved to organize an Orientation Programme for the 1<sup>st</sup> year students to familiarize the students with the college system. The responsibility for the same was given to the Admission sub-committee.
4. Taking into account the declining performance of the students in the University examinations, the House discussed in detail the need to enhance their academic standard and performance. To achieve this, the House resolved to undertake regular monitoring of students' attendance and conducting periodic assessment. The respective Heads of Department were given the responsibility for the same.
5. The Academic Calendar for 2017-18 was placed in the House. The House reiterated the need of implementation of activities in conformity with the Academic Calendar.
6. In order to increase the students' participation in co-curricular activities, the House recommended that the different sub-committees of the Teachers Council should augment the number

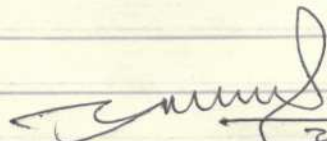


of such activities for the current academic session.

7. AOB

i) The co-ordinator informed the House regarding the introduction of Zoology honours from the current academic session with full capacity (14 seats).

There being no other agenda to discuss the meeting ended with thanks to and from the chair.



21/7/17

Co-ordinator  
I.Q.A.C.  
Kurseong College  
P.O. Kurseong-734203  
Dist. Darjeeling

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KURSEONG COLLEGE

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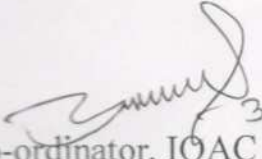
DATE: 03/10/2017

A meeting of the IQAC, Kurseong College will be held on 09/10/2017 at 1:30pm in the IQAC Room (No. 5) to discuss the following agenda.

Agenda:

1. Confirmation of the resolutions of the IQAC meeting held on 7<sup>th</sup> July 2017.
2. Internal Examinations/ Assessment
3. AOB

The members of the IQAC are requested to attend the meeting.

  
Co-ordinator, IQAC  
(Dr. Upendra Adhikari)

3/10/17



A meeting of the IQAC, Kuvempu College was held on 9.10.2017 at 1:30 pm in the IQAC Room (No. 5) to discuss the following agenda:

1. Confirmation of the resolutions of the IQAC meeting held on 7<sup>th</sup> July 2017.
2. Internal Examinations / Assessment.
3. AOB.

The following members were present:

1. Dr. SAURAB BAL
2. Dr. Urvashi Adhikari
3. DR. S. P. MOLOMMU
4. Sujana Rai
5. Sunanta Bhattacharjee
6. Subhasis Das
7. Yogesh Kerk
8. RAMESH THAPA
9. B. Gureung
10. BENDU KISHORE RAI
11. Anit Shankar

Saurab  
9.10.17  
Urvashi  
Molommu  
Sujana  
Sunanta  
Das  
Y.K.  
Ramesh  
Gureung  
Bendu Kishore Rai  
9.10.2017  
Anit

Minutes:

1. The House tabled the resolutions of the last IQAC meeting held on 7<sup>th</sup> July 2017.

(i) Resolution 2. The teachers in charge of different categories informed the House about the progress of AQAR for the session 2016-2017.

(ii) Resolution 3. Due to the ongoing strike in the hills the admission process for the academic session 2017-18 was delayed. The Orientation Programme for the newly admitted students will be held as and when the class for the first year students commences.


2. Proposal for conducting Internal Examinations / Assessment was placed in the House for discussion. After careful consideration the House resolved to have the Selection Examinations in the month of December to prepare the students for the



University Examinations. The Examination Sub-committee is given the responsibility for the same.

Item 1. The House discussed the need for maintenance of discipline in the College campus and also the security issues and resolved to recommend the installation of CCTV cameras at strategic locations.

There being no other agenda to discuss the meeting ended with thanks to and from the chair.



9/10/17

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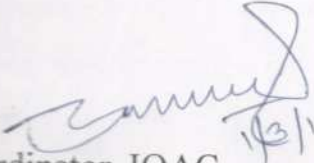
NOTICE

DATE: 01/03/2018

A meeting of the IQAC, Kurseong College will be held on 08/03/2018 at 1:30pm in the IQAC Room (No. 5) to discuss the following agenda.

1. Confirmation of the resolutions of the IQAC meeting held on 9<sup>th</sup> October 2017.
2. Proposal for Incorporation of some new members in the IQAC Committee.
3. Preparation of Academic Calendar for 2018-19.
4. Promotion through CAS of three teachers.
5. AOB

The members of the IQAC are requested to attend the meeting.

  
Co-ordinator, IQAC  
(Dr. Upendra Adhikari)



A meeting of the IQAC, Karseong College was held on 8.3.2018 at 1.30 pm in the IQAC Room (No. 5) to discuss the following agenda

1. Confirmation of the resolutions of the IQAC meeting held on 9<sup>th</sup> October 2017.
2. Proposal for Incorporation of some new members in the IQAC Committee.
3. Preparation of Academic Calendar for 2018-19.
4. Promotion through CAS of three teachers.
5. AOB.

The following members were present:

1. ~~Sanjay Bal~~

2. Upendra Mishra

3) BENOY KISHORE RAI

4) Yogesh Khatri

5) Sumantra Bhattacharjee

6. DR. S.P. MOLOMMU

7) Sujana Rai

Sanjay Bal

Upendra

Benoy (in) 8.3.18

YK

SB

Dr. S.P. Molommu  
Sujana Rai

Minutes:

1. The meeting began with the permission of the chair and with a welcome note by the Co-ordinator. The House tabled the resolutions of the meeting held on 9.10.2017 and confirmed the same.

Regarding resolution no. 3, the Principal informed the house that the proposal for installation of CCTV camera in the College campus was placed and approved in the meeting of the Governing Body held on 16.11.2017.

2. The House proposed the names of Mr. Benoy Kishore Rai, Dr. Amit Shankar and Mr. Manabindu Das to be incorporated as new members of IQAC, and unanimously resolved to forward their names to the Governing Body for approval.

3. The House unanimously resolved to prepare the Academic Calendar keeping in view the introduction of CBSE curriculum

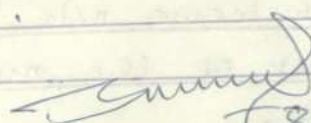


from the academic session 2018-19. The House requested Mrs. Srijana Rai to prepare a draft of the same to be placed in the next meeting of the IQAC for approval.

4. The Co-ordinator tabled the application for promotion through CAS along with PBAS of three teachers viz: Mr. J. Bhattacharya (Stage III to IV), Sri S.K. Santra (Stage III to IV) and Sri Y. Khali (Stage II to III). The teachers were found eligible for promotion through CAS and it was resolved to forward their application to the Principal for necessary action.

AOB 1. In view of the implementation of CBCS curriculum by affiliating University from the session 2018-19, the house discussed the need to provide an orientation programme to the teaching faculty on the new system. It was resolved unanimously that upon receipt of confirmation of the implementation and the syllabus structure, teachers shall be allowed to attend any workshop/programme offered by the University related to CBCS.

There being no other agenda to discuss, the meeting ended with thanks to and from the chair.

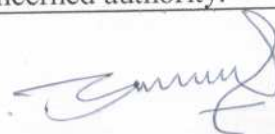
  
(8/3/18)

Co-ordinator  
I.Q.A.C.  
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## ACTION TAKEN REPORT 2017-18

RESOLUTIONS	ACTION TAKEN REPORT
Allocation of room with infrastructural facilities for IQAC	Room No. 5 allocated to IQAC along with two nos. desktop computers with internet connection
Preparation and submission of AQAR for the session 2016-2017	Process initiated
Orientation Programme for newly admitted students	Orientation Programme could not be organized due to delay in admission process.
Enhancement of Students' academic standard and performance	Internal assessment was conducted.
Preparation of Academic Calendar for the Academic Years 2017-18 and 2018-19	Academic Calendar prepared and uploaded in college website.
Increasing the frequency of extra-curricular activities	<ol style="list-style-type: none"><li>i. Intra-college debate was organized by the Debate sub-committee.</li><li>ii. Campus cleaning under Swachha Bharat Abhiyan was organized by NSS and NCC.</li><li>iii. International Yoga day was organized by NCC in collaboration with Ramakrishna Girls School.</li></ol>
Installation of CCTV cameras at strategic locations within the campus.	The proposal has been forwarded to and approved by the Governing Body.
Promotion through CAS of three teachers.	All formalities and procedures as required for promotion under CAS and fixation of pay to a higher scale was initiated and forwarded to the concerned authority.



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