

INTERNAL QUALITY ASSURANCE CELL

KURSEONG COLLEGE

NOTICE

Date: 6th May 2016

This is to notify all concerned that a meeting of the IQAC, Kurseong College shall be held on **13th May 2016**, in the COP room at 1.30 PM. All the respected members are requested to make it convenient to attend the meeting.

Agendas:

1. **Confirmations of the resolutions of the last meeting.**
2. **Preparation of AQAR for the 2016-17 session.**
3. **Preparing proposals for opening Honours courses in Botany.**
4. **AOB.**

Co-ordinator

IQAC, Kurseong College

Copy to:

1. Principal, Kurseong College
2. Notice Board
3. IQAC file

A meeting of the IQAC, Kurseong College was held on 13th **May**' 2016, in the IQAC room at 1.30 P.M. to transact the notified agendas. The following members attended and participated in the meeting.

1. Dr. Upendra Adhikari, Co-ordinator, IQAC
2. Mr. Udai Rai, External member
3. Mr. Subhasis Das,
4. Mr. Yogesh Khati
5. Mr. Sumanta bhattacharjee
6. Dr. Shera Pandi Molommu
7. Mrs. Srijana Rai
8. Mr. Benoy Kishore Rai

Minutes of the Meeting;

1. The house tabled the issue of preparation of AQAR for 2016-17 and reviewed its progress. The delay in data collection and compilation was noted and hence the house unanimously resolved to speed up the process.
2. The house tabled the issue of opening of honours courses in Botany. The house resolved to initiate the process and request the Governing Body to kindly authorize the college authority to apply for the same.
3. The house also tabled the issue of the limited intake capacity in the sociology department due to limited seat affiliation. Therefore the house resolved to apply to the university for the same.

The meeting ended with thanks to and from the chair.