

INTERNAL QUALITY ASSURANCE CELL

KURSEONG COLLEGE

NOTICE

Date: 5th Dec. '2016

This is to notify all concerned that a meeting of the IQAC, Kurseong College shall be held on 9th Dec. '2016, in the IQAC room at 12.30 PM. All the respected members are requested to make it convenient to attend the meeting.

Agendas:

1. Confirmations of the resolutions of the last meeting held on 9th Sept.
2. Conducting Student satisfaction Survey.
3. AOB.

Co-ordinator

IQAC, Kurseong College

Copy to:

1. Principal, Kurseong College
2. Notice Board
3. IQAC file

A meeting of the IQAC, Kurseong College was held on 9th **December**' 2016, in the IQAC room at 12.30 P.M. to transact the notified agendas. The following members attended and participated in the meeting.

1. Dr. Upendra Adhikari, Co-ordinator, IQAC
2. Dr. Shera Pandi Molommu
3. Mrs. Srijana Rai
4. Mr. Yogesh Khati
5. Udai Rai, External member
6. Mr. Subhasis Das,
7. Mr. Benoy Kishore Rai,
8. Mr. Sumanta bhattacharjee

Minutes of the Meeting;

1. The house tabled the resolutions of the last IQAC meeting held on 9th **September**' 2016 and approved the resolutions.
2. The house tabled the proposal for conducting student satisfaction survey. The house resolved to prepare a simplified format for conducting the student satisfaction survey and conduct the same on the last day of the University Examination.
3. The house also tabled the proposals for digitization of college library at the earliest.

There being no other agenda to discuss the meeting ended with thanks to and from the chair.