

INTERNAL QUALITY ASSURANCE CELL

KURSEONG COLLEGE

NOTICE

Date: 26th September' 2015

This is to notify all concerned that a meeting of the IQAC, Kurseong College shall be held on **5th October 2015** (Monday), in the IQAC room at 12.30 PM. All the respected members are requested to make it convenient to attend the meeting.

Agendas:

1. **Preparation of AQAR**
2. **Annual Sports.**
3. **Science Annual Programme**
4. **AOB.**

Co-ordinator

IQAC, Kurseong College

Copy to:

1. Teacher-in-Charge, Kurseong College
2. Notice Board
3. IQAC file

A meeting of the IQAC, Kurseong College was held on **5th October 2015** (Monday), in the IQAC room at 12.30 P.M. to transact the notified agendas. The following members attended and participated in the meeting.

1. Mrs. Tara Lohar, Teacher-in-Charge
2. Dr. Upendra Adhikari, Co-ordinator, IQAC
3. Mr. Udai Rai, External member
4. Mr. Yogesh Khati
5. Mr. Sumanta bhattacharjee
6. Dr. Shera Pandi Molommu
7. Mrs. Srijana Rai
8. Mr. Subhasis Das

Minutes of the Meeting;

1. The meeting of the house began with the permission of the chair and with a welcome note by the coordinator, IQAC.
2. The house tabled the resolution of the last IQAC meeting and approved the resolutions.
5. The house tabled the plan for the **Preparation of AQAR 2015-16** and unanimously resolved to do the same at the earliest.
3. The house tabled and unanimously resolved to organize annual college sports programme during 6th, 7th, and 8th of October 2015. The members of games and sports committee are to be engaged for the conduct of the same.
4. The house also tabled the proposal to organize one annual science programme that may be organized during the month of November.
5. There being no other agenda to discuss the meeting ended with thanks to and from the chair.